



# MEMBERSHIP DUES RENEWAL - 2<sup>nd</sup> NOTICE

07/01/2020 – 06/30/2021

Call Us Toll Free- 1-888-640-5655

Visit us at- [www.vsfa.org](http://www.vsfa.org)

PLEASE ENCLOSE \$5.00 FOR EACH MEMBER  
**BY AUGUST 1, 2020.** Detach and mail bottom portion to:

**\*\*OUR MAILING ADDRESS HAS CHANGED\*\***

**Virginia State Firefighter's Association  
Attn: Jacob Hooghouse  
9994 Sowder Village Square, #544  
Manassas, VA 20109**



## NOTICE

### By-laws Article 1 Section 2

The annual dues of each Company or department shall be five dollars and no cents (\$5.00) for each member on their books in good standing and shall be forwarded to the State Association Secretary on or before August 1<sup>st</sup> each year. In the event of non-payment of dues, the Company or Department shall be denied the privilege of representation in the annual or special meetings of the Association.

Enclosed find payment for \_\_\_\_\_ members at \$5.00 each for a total of \$ \_\_\_\_\_  
to be applied for **7/01/2020 – 6/30/2021.**

**We're updating our records. Please provide current contact information,** so we can reach key individuals should we have questions about membership or other VSFA business. *Information provided is for the purposes of VSFA business and will not be shared.*

Department or Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Company Email Address: \_\_\_\_\_

**Mark:**  Chief or  President's Information: please write clearly.

Name:		Email Address:	
Station Phone:		Cell Phone:	

*Secretary's Information: please write clearly.*

Name:		Email Address:	
Station Phone:		Cell Phone:	

*Treasurer's Information: please write clearly.*

Name:		Email Address:	
Station Phone:		Cell Phone:	



# IMPORTANT NOTICE

In an effort to streamline and further improve the efficiency of our annual membership dues process, please note the following changes in procedures:

- ❖ In an effort to establish a better line of communication between the VSFA and our member departments, as well as ensure our records are accurate and up to date; we would ask that an updated **ACTIVE Membership Roster** (complete with names and email addresses) be submitted along with your membership renewal dues & application.

*Please send your membership rosters either by email to the VSFA Secretary at [secretary@vsfa.org](mailto:secretary@vsfa.org) or by mail to our new mailing address listed in red on the following page.*

- ❖ Going forward, to ensure your renewal is processed in the quickest manner; all current members are **strongly encouraged** to submit their annual membership dues and renewal application online via our website as listed and explained in detail below.

*Those who are not able to utilize our online system may still submit via U.S. Mail, however the processing time will vary.*

## Steps for Utilizing Our Online Membership System:

1. Go to [vsfa.org](http://vsfa.org),
2. Fill out the form.
3. Hit submit
4. Make payment via credit card
5. Print Membership Cards