

Virginia State Firefighter's Association

Vendor of the Year Award Guidelines

The Awards Committee will be responsible for selecting the top Vendor of the Year. This will be done thru nominations from VSFA member departments, VSFA Officers, or VSFA Executive Committeemen. Each nomination must be submitted on the VSFA Vendor of the Year Award Application.

The Vendor of the Year Award is a very prestigious award. Only one vendor is selected each year. The award will be presented to the vendor during the Annual Conference of the Virginia State Firefighter's Association held in August of each year.

The Vendor of the Year Award will be judged on what the Vendor has done during the 12-month time period of May 15th thru May 15th preceding the annual conference to benefit the Association as well as the conference itself. Some examples the award will be judged on are; friendliness and cooperation during the setup of the vendor displays at the conference; activities that would benefit the VSFA over and beyond just having a vendor space at the conference; efforts to sustain all the vendors for the conference each and every year; and other activities which will enhance the vendor areas of the conference center that are over and beyond the call of duty.

PLEASE NOTE: This award will not be judged on acts done by the vendor, at other shows or Associations in Virginia, as this award is to recognize the vendor who has greatly assisted the Virginia State Firefighter's Association in its conference/expo that will benefit all association Members who visit the vendor spaces during our conference.

Award Rules: The rules and guidelines for the Vendor of the Year are as follows:

1. Nominations must be only accepted from VSFA member departments, officers, or executive committee members.
2. Nominations must be submitted on a VSFA Vendor of the Year application. The person submitting the nomination must sign the form. (Applications can be obtained from the VSFA website – www.vsfa.org)
3. Nomination must be submitted to the Chairman of the VSFA Awards Committee and received by no later than June 1st of each year. Any nomination received after this date will not be considered. Mailing address for the entries are as follows:

**Richard W. Harris, Chairman
VSFA Awards Committee
P.O. Box 404
Kenbridge, VA 23944**

4. This award will be for the 12-month period of time between May 15th and May 15th previous to the annual VSFA Conference. (For example, a recipient for the time period of May 15, 2008 thru May 15, 2009 will be awarded in August of 2009 and will be known as the 2009 Recipient)

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Vendor of the Year Award Guidelines Continued

- 5. Award will be made in the form of a plaque and any other recognition as determined by the VSFA and will be made at the VSFA annual conference held in August.**
- 6. Awarding of a plaque and any recognition will be made by the President of the Virginia State Firefighter's Association or his designee.**
- 7. The selection as made by the Awards Committee shall be final and no appeal can be made to their decision.**
- 8. The Awards Committee is not required to select a recipient each year if they do not have sufficient nominations, or if nominations are not made in proper form, or Awards Committee feels that the nominee is not deserving of the award based on criteria of the award.**
- 9. The VSFA will maintain a record of each person annually selected as "Vendor of the Year", the year selected, and the company represented by the Vendor. The names, year selected and company represented shall be printed from year to year in the Conference program book as well as the association's "Red Book" or other form of Minutes of the Conference.**