



## **Module 7: Appendices & Resources**

This module includes all the working templates your department will be able to customize for their individual use. The actual examples of all of the appendixes are located throughout the individual program modules. Once downloaded and customized by your department, you will be able to create letters, public service announcements, participant and instructional guidelines and media press releases to use in your community. All these materials will include your personal department name and contact information.

The templates are available to download from the companion program CD and also from the program web site through the Virginia State Fire and EMS Association website: [www.vsfemsa.org](http://www.vsfemsa.org). The web site includes an electronic version that can be customized with your department name and contact information. Customization will be as simple as filling out basic department information when you access the web site and then saving the documents to a department computer for printing and delivery.